

*Sign and return this application form-
A copy will be in your packet*

**Concession Application for Craft Space at the
Annual Ashtabula Covered Bridge Festival
October 13th and 14th, 2018**

This agreement between the Ashtabula Covered Bridge Festival Committee (lessor) and the undersigned Concession operator (lessee) is for the operation of a concession at the Ashtabula County Covered Bridge Festival. The following shall apply:

- 1.) The lesser, Ashtabula Covered Bridge Festival Committee, shall not be responsible for any injury or loss that may occur to the lessee or his/her goods for any cause whatsoever, while said premises are being occupied by the lessee under this agreement.
- 2.) The Festival Committee will provide one space for an 8-foot table. The Committee **WILL NOT PROVIDE TABLES, CHAIRS OR OTHER EQUIPMENT**. Please note that there is no price difference between an inside and outside space because the outside spaces are larger; 10' by 10'.
- 3.) Set-Up: On Friday October 12th from 12 noon to 6:00 pm. All vendors may check in and pick up their packets at **the Fire Department**. Saturday October 13th and Sunday October 14th, 2018. All booths must be set up by 8:30 am and shall be ready to operate by 9:00 am with vehicles moved to vendor parking areas.
- 4.) Hours: Saturday 9:00 am. - 5:00pm and Sunday 9:00am – 5:00pm
Pancake Breakfast – 9:00am – 1:00pm
Sunday Church Service – 9:00am

Booths should be open all hours designated and we request that tear down not occur before 5:00pm. on Sunday October 14th. 2018. THOSE THAT TEAR DOWN EARLY WILL NOT BE INVITED BACK THE FOLLOWING YEAR

- 5.) **Crafters - No Flea Market items will be allowed for sale.**

All Vendors must keep their site clean and neat in appearance at all times.

- 6.) Any vendor in violation of the guidelines will be immediately ejected from the Festival. Such ejection is irrevocable and not subject to appeal.
- 7.) **All Applications must be received with payment by Oct 6, 2018.** Applicants received after Sept 24th will not be listed in the tab.
- 8.) There will be **NO REFUNDS** for any reason.

2018 Ashtabula County Covered Bridge Festival Vendor Application
Please fill out the type of space needed
Outside spaces are 10' x 10'
Inside spaces are for an 8 foot table

CRAFTS –

Inside Space \$50.00 per space _____ Number of Spaces _____ Total Amount _____
Outside Space \$50.00 per space _____ Number of Spaces _____ Total Amount _____
Need Electric (Y or N) _____

PLEASE PRINT INFORMATION

ORGANIZATION _____

CONTACT PERSON _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ EMAIL _____

ITEMS TO BE SOLD _____

(Use the back of this form if more space is needed)

VENDOR LICENSE NUMBER _____

(If you have one)

NAME OF INSURANCE COMPANY _____

INSURANCE NUMBER _____

(Note: You can get a rider on your home owners or car insurance)

I have read and agree to the above terms and conditions:

(Print Name)

(Signature)

(Date)

Make checks payable and mail to:

**Ashtabula County Covered Bridge Festival
25 West Jefferson St.
Jefferson, Ohio 44047**

There will be **NO REFUNDS** for any reason.

For Office Use Only – Do Not Write in this Area

Date Deposit Received _____ Check # _____ Cash _____ Amount \$ _____

Approved by _____ Confirmation Date Sent _____

BUILDING/ROOM ASSIGNED _____ SPACE NO. _____