

Dear Parade Participant,

Thank you for your interest in the Ashtabula County Covered Bridge Festival Parade to be held Saturday, October 14, 2017. Line-up at the Jefferson High School parking lot on Poplar Street starts at 12:30 PM. and will leave **PROMPTLY** at 1:30 PM.

The parade route leaves the High School, heading east on W. Satin St. It proceeds to Chestnut St, where it turns left and goes one block on S. Chestnut to E. Jefferson St. The parade turns right and proceeds down E. Jefferson St. The judging stand is on the left in front of Town Hall. The parade continues down E. Jefferson St. to the corner of Jefferson and Market St. At that point visiting royalty will continue down E. Jefferson St. and turn left into the United Methodist Church parking lot, antique cars will turn right on S. Market St. and park in the designated area and all other units will disband at the end of Giddings Park by the playground.

Enclosed you will find a list of categories and prize information as well as an application form. **Please fill out the form completely and in detail, as that is the information the announcer will use. The category you place your unit in will not be changed, so pick your category wisely.** If you do not wish to be judged, please mark that on your form also. Please include your *complete* address (and post office box number, if applicable) and phone number, email of contact person, and return it to our office as soon as possible. We will be contacting you by email with lineup information if at all possible so please make the email address legible! Otherwise we will call with your lineup number sometime in the week before the parade.

**APPLICATION DEADLINE IS SEPTEMBER 30, 2017** Between Oct 5-12, 2017 you will receive a confirmation email or phone call (preferably email so we can attach a parade route), including mustering and parade information. A detailed map of the mustering area and parade route will be included.

If you are unable to participate in the parade this year, please mark the date of October 13, 2018 on your calendar for next year's event.

We will be looking forward to receiving your completed application as soon as possible. Should you need further information, please call the office at (440) 576-3769. Our office hours are 9:30 a.m. to 3:00 p.m. Monday – Friday.

Sincerely,

Ginger Whitehead  
Director

## ***ASHTABULA COUNTY COVERED BRIDGE FESTIVAL PARADE RULES***

1. Please read and review all rules before the parade begins. Your cooperation will be appreciated.
2. Please keep controlled supervision in your mustering area until your unit is instructed to move.
3. Do not litter mustering area or permit participants to disturb private property in the mustering areas.  
**Horse participants are asked to clean up their debris before leaving and as you are walking in the parade.**
4. All units must remain in their assigned mustering position. Be sure that your unit number is visible on the left side of your unit. This is important for the announcer and judges.
5. Space your unit 30 feet from the unit ahead and hold that position throughout the parade. When approaching the announcer, please wait until the unit ahead has been announced before proceeding. You are expected to pause in front of the announcer for an introduction.
6. **NO THROWING MATERIALS DURING THE PARADE.** Candy, balloons, etc., may be handed to the crowd by individuals walking along the side(s) of the unit.
7. **No signs indicating political candidacy will be allowed.**
8. The reviewing stand with the judges and announcer will be located in front of the Town Hall, on the left side of E. Jefferson St.
9. The parade will be held regardless of weather, as scheduled. The only cancellation will be due to a severe storm and will be announced on the radio.
10. The decision of the judges is final.
11. Please continue down E. Jefferson St. to the Park before disbanding. . At that point visiting royalty will continue down E. Jefferson St. and turn left into the United Methodist Church parking lot, antique cars will turn right on S. Market St. and park in the designated area and all other units will disband at the end of Giddings Park by the playground.
12. According to **Ohio Revised Code 4511.51 & 4511.99**, *passengers are prohibited from riding in the open bed of a truck with the vehicle's tailgate unlatched or open. All van doors must be closed if passengers are inside.*
13. **Please be sure that your unit is in place and ready to leave promptly at 1:30 p.m.**
14. **PARADE CATEGORIES:** Precision Drill Team (minimum of 12 persons), Baton Groups (recorded music), Color Guard, Antique Vehicle, Youth Float, Commercial Float, Equestrian, Novelty: (all others that do not qualify for above categories).

2017 Parade Application

Please Print Clearly

Entry Name \_\_\_\_\_

Director/Driver \_\_\_\_\_

Year/Make/ Model of Vehicle \_\_\_\_\_

Information for Announcer \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approx. Size of Unit \_\_\_\_\_ Number in Group \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Entry Category for Judging \_\_\_\_\_

I have read and agree to the terms in this contract.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Please return to the Covered Bridge Office by September 30, 2017

Any questions please call 440-576-3769

\*\*\*\*\*

**For Office Use Only**

**Date Received** \_\_\_\_\_

**Parade Number** \_\_\_\_\_

**Special Notes** \_\_\_\_\_